



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	01	10	2015	<b>To</b>	30	09	2016

## Section A Reference and administration details

**Charity name** Schools for Children of Cambodia

**Other names charity is known by** SCC

**Registered charity number (if any)** 1099609

**Charity's principal address** c/o 17 Grosvenor Street  
 Mayfair  
 London  
**Postcode** W1K 4QG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gill Herd	Chairperson		
2	Lynda Ross	Treasurer		
3	Anne Jennings	Secretary		
4	Liz Jennings			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not Applicable	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not Applicable		

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 8 July 2003
How the charity is constituted (eg. trust, association, company)	Constituted as an Association
Trustee selection methods (eg. appointed by, elected by)	In accordance with the above constitution

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

SCC follows the trustee code of practice for good governance and to avoid conflicts of interest.

In the period SCC had four trustees all based in the UK.

SCC co-operates with three other charities based in Cambodia in combined activities to fulfil its objectives and for fundraising.

SCC is open & transparent in its dealings and publicises its objectives and operations via the SCC website ([www.schools4cambodia.org](http://www.schools4cambodia.org)) and other external correspondence.

The trustees regularly review risks and processes and no major risks or weaknesses have been identified.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

1. To enable the advancement of education of communities in Cambodia and support the training and good practice of their teachers;
2. To provide relief from poverty in Cambodia;
3. To achieve other charitable purposes that may help and benefit the communities of Cambodia.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

SCC's main objectives and associated activities are:

The provision of a safe and comfortable learning environment that is free of charge to the children who attend. This is achieved by the adoption of three charities established in the communities in Cambodia. The adoption process involves:

- Financial support to the three Cambodia based charities. This covers the provision of school supplies, maintenance and refurbishment work.
- Financial support to individuals for education sponsorship including teacher training, attendance at state school and higher education.
- Funding of school rebuilding works as necessary.
- Input of Human Resources as required and when appropriate.

Enabling some of the poorest children in Cambodia to attend school and enhance their educational opportunities helps break the poverty cycle.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

SCC only works with three charities based in Cambodia. These charities and the Directors are all known by SCC's trustees.

The Directors and staff teams based in Cambodia oversee the expenditure of SCC funding. This constitutes only a portion of their income not their total budgets.

Sponsorship grants are awarded on the basis of (i) academic ability (ii) the child's wishes (iii) the support of the family or guardian.

Volunteers in the UK are involved in fundraising. Each of the three charities based in Cambodia operate their own volunteer programmes.

**Section D**

**Achievements and performance**

SCC's main achievements during the year are:

AFESIP Yoga Classes started this year. These classes have proven therapeutic value in helping people recover from trauma. With repeated practice and guidance, a yoga practice can bring long term relief and a fresh perspective on life for PTSD sufferers.

Feeding Dreams Vocational Training Centre is now in full operation. Close proximity to the Angkor Temples creates a high demand for skilled hospitality staff. The 12 month course provided by FD offers local disadvantaged youth access to a career in this field.

Global events over the past year (including financial austerity) have had a huge impact on tourist numbers visiting Cambodia. Tourists to Siem Reap are a core support to all three charities we work with. Supporting the schools through this difficult financial time to maintain their key outcomes has been a challenge. All central services in the schools are still operating.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

SCC current policy is not to maintain reserves and to set annual objectives and raise and apply for funds for these objectives. The trustees regularly review this policy and this may change as the charity grows.

### Details of any funds materially in deficit

Not Applicable. SCC has a single fund which is in surplus. We only allocate funds as they are collected.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

SCC has three main sources of funds:

- Fundraising activities such as sponsored events
- One off donations, such as from tourists to Cambodia or those who have seen our publicity and want to support our work in Cambodia.
- Monthly donations.

SCC expenditure supports the objectives by:

- Funding capital projects, such as building and furnishing schools.
- Funding school operating costs including teacher's salaries, utility bills and school supplies.
- Funding state school fees where required.

## Section F

## Other optional information

SCC policy is to apply funds directly to supporting local schools and education projects and avoid administration costs wherever possible. SCC has successfully operated this policy by a combination of trustees and volunteers' time. The administrative costs for the year comprise of:

- Just Giving £18 per month charge x 10 months = £180 (we ceased our contract with Just Giving in August 2016 because they were increasing our charges three fold).
- Bank transfer fees - although we receive free daily banking there is a charge for each fund transfer to Cambodia 34 transfers x £17 = £578
- Website and email charge £305.96
- British 10km sponsored run 6 places = £212.10

This period's expenditure is expressly stated in the accounts.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gill Herd	Lynda Ross
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

24th March 2017