



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	10	2014	To	30	09	2015

Section A Reference and administration details

Charity name Schools for Children of Cambodia

Other names charity is known by SCC

Registered charity number (if any) 1099609

Charity's principal address c/o 17 Grosvenor Street
 Mayfair
 London
Postcode W1K 4QG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gill Herd	Chairperson		
2	Lynda Ross	Treasurer		
3	Anne Jennings	Secretary		
4	Liz Jennings			
5				
6				
7				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not Applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not Applicable		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 8 July 2003
How the charity is constituted (eg. trust, association, company)	Constituted as an Association
Trustee selection methods (eg. appointed by, elected by)	In accordance with the above constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

SCC follows the trustee code of practice for good governance and to avoid conflicts of interest.

In the period SCC had four trustees all based in the UK.

SCC co-operates with three other charities based in Cambodia in combined activities to fulfil its objectives and for fundraising.

SCC is open & transparent in its dealings and publicises its objectives and operations via the SCC website (www.schools4cambodia.org) and other external correspondence.

The trustees regularly review risks and processes and no major risks or weaknesses have been identified.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To enable the advancement of education of communities in Cambodia and support the training and good practice of their teachers;
2. To provide relief from poverty in Cambodia;
3. To achieve other charitable purposes which may help and benefit the communities of Cambodia.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

SCC's main objectives and associated activities are:

The provision of a safe and comfortable learning environment that is free of charge to the children who attend. This is achieved by the adoption of four charities established in the communities in Cambodia. The adoption process involves:

- Financial support to the four Cambodia based charities. This covers the provision of school supplies, maintenance and refurbishment work.
- Financial support to individuals for education sponsorship including teacher training, attendance at state school and higher education.
- Funding of school rebuilding works as necessary.
- Input of Human Resources as required and when appropriate.

Enabling some of the poorest children in Cambodia to attend school and enhance their educational opportunities helps break the poverty cycle.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

SCC only works with three charities based in Cambodia. These charities and the Directors are all known by SCC's trustees.

The Directors and staff teams based in Cambodia oversee the expenditure of SCC funding. This constitutes only a portion of their income not their total budgets.

Sponsorship grants are awarded on the basis of (i) academic ability (ii) the child's wishes (iii) the support of the family or guardian.

Volunteers in the UK are involved in fundraising. Each of the three charities based in Cambodia operate their own volunteer programmes.

Section D

Achievements and performance

SCC's main achievements during the year are:

- Feeding Dreams secured funding for a building and resources to provide vocational training to disadvantaged youth from the local community
- Increase in the number of children attending the schools we support
- Anlung Pi established a link with teachers and students at a Birmingham primary school
- Improved and increased liaison between UK volunteers and visitors to Cambodian Schools
- 88% increase in fundraising activity since 2013/2014.
- Expansion of the student sponsorship programme
- Human resources provided to produce policies and reports
- Securing funding for teacher training

Section E

Financial review

Brief statement of the charity's policy on reserves

SCC current policy is not to maintain reserves and to set annual objectives and raise and apply for funds for these objectives. The trustees regularly review this policy and this may change as the charity grows.

Details of any funds materially in deficit

Not Applicable. SCC has a single fund which is in surplus. We only allocate funds as they are collected.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

SCC has three main sources of funds:

- Fundraising activities such as sponsored events
- One off donations, such as from tourists to Cambodia or those who have seen our publicity and want to support our work in Cambodia.
- Monthly donations.

SCC expenditure supports the objectives by:

- Funding capital projects, such as building and furnishing schools.
- Funding school operating costs including teacher's salaries, utility bills and school supplies.
- Funding state school fees where required.

Section F

Other optional information

SCC policy is to apply funds directly to supporting local schools and education projects and avoid administration costs wherever possible. SCC has successfully operated this policy by a combination of trustees and volunteers time. The administrative costs for the year comprise of:

- Just Giving £18 per month charge x 12 months = £216
- Bank transfer fees - although we receive free daily banking there is a charge for each fund transfer to Cambodia 31 transfers x £17 = £527
- Website and email charge £136
- British 10km sponsored run 6 places = £300

This period's expenditure is expressly stated in the accounts.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gill Herd	Lynda Ross
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	30 th March 2016	

SCHOOLS FOR CHILDREN OF CAMBODIA
Charity Commission Reg. 1099609

Receipts and payments accounts – 1st October 2014-30th September 2015

Section A Receipts and Payments				
	Unrestricted funds	Restricted funds	Total Funds	Last Year
A1 Receipts				
Fund Raising and Donations	6029	53280	59310	34119
Bank Interest	5		5	5
Sub total	6034	53280	59314	34124
A2 Asset and Investment sales, etc				
	0	0	0	0
Total receipts				
	6034	53280	59314	34124
A3 Payments				
AFESIP	2011	0	2011	4118
Feeding Dreams	2011	49381	51393	24392
TLC	0	0	0	1631
VDCA	2011	4019	6030	5616
Just Giving Monthly Fees	216		216	216
Bank fees (£17 per transfer)	527		527	527
Fundraising (including website)	436		436	436
Sub total	7212	53400	60613	36936
A4 Assets and investment purchases, etc				
	0	0	0	0
Total payments				
	7212	53400	60613	36936
Net of receipts/(payments)				
A5 Transfers between funds				
A6 Cash funds last year end			9614	12426
Cash funds this year end			8315	9614

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted Funds	Endowment funds
B1 Cash funds	Bank Accounts - GBP	8140	175	0
	Total cash funds	8140	175	0
B2 Other monetary assets				
		0	0	0
B3 Investment assets				
		0	0	0
B4 Assets retained for the charity's own use				
		0	0	0
B5 Liabilities				
		0	0	0
Signed by one or two trustees on behalf of all trustees	Signature	Print Name		Date of Approval
		Gill Herd (Chair)		30/3/2016
		Lynda Ross (Treasurer)		30/3/2016

Notes to the Accounts:

Bank Statements show all income and expenditure.

Receipts

Receipts are stated as received and net of Bank/Just Giving transaction fees.

Payments

Payments to the three projects supported in Cambodia have bank payment reports for each individual payment.

Payments are shown as Restricted where donors have stipulated that funds are for a particular project. If it is an Unrestricted donation to SCC Trustees split between the three projects we help to support.

Bank charges £17 per payment x 31 payments = £527

JustGiving fees £18 per month x 12 months = £216

Fundraising costs £300 charge for 6 places on British 10km run. Also £135.59 Fasthost charges for website and email = £436

INDEPENDENT EXAMINER'S UNQUALIFIED REPORT

Independent examiner's report to the trustees of Schools for Children of Cambodia (SCC). Charity Commission Reg. No. 1099609.

I report on the accounts of the Trust for the year ended 30 September 2015, which are set out on pages 5 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Louise Hinchliffe

Signature: _____

Relevant professional background: IT

Manager Date: 31st March 2016